

Qualter Hall & Co. Ltd. is an environmentally conscious organisation and acknowledge the potential impact that we may have on the environment and commit to promoting sustainability.

We aim to deliver sustainable profitable growth whilst satisfying our ethical, legal, and contractual obligations, and will ensure that all our activities are conducted in conformance with the relevant legislation, and where possible, industry best practice. Qualter Hall & Co. Ltd. will implement and include sustainability requirements within our environmental management system that complies with ISO 14001:2015.

Guiding Principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations, and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To reduce the impacts of climate change thorough life cycle analysis, design and offering solutions with added environmental value
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimize the impact on sustainability of all office, factory, and transportation activities.
- To make clients and suppliers aware of this policy and encourage them to adopt sound sustainable management practices themselves.
- To continually strive to improve our sustainability performance.

Practical Steps:

- Reduce, reuse, and recycle as much waste as possible, and identify opportunities to further reduce waste.
- Minimize the use of paper wherever possible. For example, sending invoices and quotes via email as PDF files, 'screening' minutes in meetings, or by double-siding the paper used.
- Reduce the energy consumption of equipment by purchasing energy efficient equipment where practicable and recycle equipment that is no longer of use to the company.
- Use low energy lighting where possible and ensuring that computers and electrical equipment where possible are shut down after work.
- Purchase products made with recycled constituents. For example, paper towels, printer paper, solvents, cardboard, greases, oils, etc.
- Where possible, aim to purchase products with a lower environmental impact where possible. For example environmentally safe oil, greases, soaps, and detergents.
- Use lower impact transport for travel, to and from work and businesses. Reduce the need for our staff to travel by supporting alternative working arrangements, including home working and teleconferencing.
- Avoid unnecessary travel by making use of instant messaging, video and audio conferencing, telephone, and email.
- Undertake work with the local community and / or environmental organizations.
- Ensure that we take account of sustainability issues in our advice to clients.

This policy will be communicated to all employees and organisations working on our behalf. Employees and other organisations are expected to co-operate and assist in the implementation of this policy whilst ensuring that their own work, as far as is reasonably practicable, is conducted with sustainability as a goal.

This policy will be reviewed annually by senior management and if deemed necessary will be amended and re-issued. This policy statement is available to interested parties upon request, and on the company website <http://www.qualterhall.co.uk>

Signed



May 2023

Gifford Brown - Managing Director